

## Faculty & Staff Giving Form

*Please return completed form to the Office of Annual Giving Programs, Campus Box #49.*

*Please fill out Sections 1 – 3*

### Section 1: Contact Information

Name: \_\_\_\_\_

ID Number: \_\_\_\_\_ Department: \_\_\_\_\_

### Section 2: Method of Payment *(Please select one)*

**I would like to take advantage of the payroll deduction option.**

Please deduct \$ \_\_\_\_\_ each pay period for \_\_\_\_\_ months. *(Deductions begin upon receipt of form).*

Please deduct \$ \_\_\_\_\_ each pay period until further notice. *(Deductions begin upon receipt of form).*

**Authorization:** I hereby authorize the Payroll Office to make a salary deduction from my payroll check for the purpose of a contribution to the Trinity University Faculty & Staff Annual Fund. \_\_\_\_\_ *(Please initial)*

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**I would like to make my gift using Visa, MasterCard, American Express or Discover.**

Please charge my gift of \$ \_\_\_\_\_.

Name on card \_\_\_\_\_

Card No. \_\_\_\_\_ Exp. Date \_\_\_\_\_ Security code \_\_\_\_\_

**To make your gift using recurring payments on your credit card, please complete:**

Charge \$ \_\_\_\_\_ per  Month  Quarter for a 12-month total of \$ \_\_\_\_\_

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**I have enclosed a check for the full value of my gift.**

My check for \$ \_\_\_\_\_ *(payable to Trinity University)* is enclosed.

### Section 3: Signature *(Required for processing your gift to Trinity University)*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Payroll Deduction Suggestions

Deduct Bi-Weekly	Total Gift	<b>Giving Recognition</b>	Deduct Monthly	Total Gift
\$2.50	\$65.00	<b>Century Club</b>	\$5.00	\$60.00
\$5.00	\$130.00		\$10.00	\$120.00
\$7.50	\$195.00		\$15.00	\$180.00
\$10.50	\$273.00	<b>1869 Club</b>	\$21.00	\$252.00
\$12.50	\$325.00		\$25.00	\$300.00
\$21.00	\$546.00	<b>Tower Club</b>	\$42.00	\$504.00
\$30.00	\$780.00		\$60.00	\$720.00
\$42.00	\$1,092.00	<b>Associates</b>	\$84.00	\$1,008.00
\$62.50	\$1,625.00		\$125.00	\$1,500.00
\$104.50	\$2,717.00	<b>Senior Associates</b>	\$209.00	\$2,508.00

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*All contributions are tax-deductible to the extent permissible by law. Trinity University's giving year ends May 31.*

*To give through a spouse's matching gift program, please submit the appropriate form with your gift.*